

**Most urgent/Budgetary Matter**

FAX/SPEED POST  
BR/Bud./900/corr./08-09  
O/o The CDA (BR),  
Seema Sadak Bhawan,  
Ring Road, Naraina,  
Delhi Cantt. – 10.

Dated : 02/03/2009

To,

.....  
All AO Projects/Task Forces  
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**Sub:- Status of Adjusted Expenditure 2008-2009.**

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Status of adjusted expenditure in respect of following items upto February 2009 for the current financial year may please be furnished by 5<sup>th</sup> March' 2009.

Sl. No.	Item	Opening balance for year 2007-08 (if any)		Receipts during CFY 2008-09	Clearance upto 2/2009	Closing Balance	Oldest Date	Reasons for out standing
		No.	Amount					
1	C.P. Vouchers							
2	T.B.O.'s							
3	PBO Vouchers							
4	Pay and Allowances (GREF Personnel)							
5	Pay and Allowances Army officers/ personnel at Capitation Rates							
6	Usages Rates							
7	Railway Warrants							
8	Departmental Charges							

2 Besides rendering the above information, a weekly report on the above subject covering all the items of adjusted expenditure may also be rendered beginning with 7<sup>th</sup> March 2009 for information of CDA (BR).

3 The officer in charge AO Projects/Task Forces must ensure that all the above items of adjusted expenditure are adjusted during the current financial year and no liability is carried forward.

4. During the previous years it has come to the notice that some of the AO's Task Forces did not account for the CP vouchers during the same financial year for want of funds which was not correct. You may be aware that CP vouchers are sent to the AO's for accounting in MER and Construction Account unless there involve some re-adjustment due to misclassification. The CP vouchers are booked by the DAD cells and allotment of BRO accordingly gets debited. Therefore it is wrong notion that due to non availability of allotment CP vouchers are kept pending by of HQ Task Force/AO Task Force.

Therefore, it is impressed upon all the officer in-charge Task Forces that CP vouchers are adjusted immediately without waiting for allotment as stated above. In this context this office No. Works Cell/1130/Review/2007 dated 08<sup>th</sup> August 2008 is relevant. (Attached 'A')

5. Similarly TBOs should also not be kept pending as TBOs are raised only after pre-acceptance/receipt of stores by the consignee unit. Keeping of TBOs pending implies creation of arbitrary funds due to the reasons that credit has already been availed by the store issuing unit (consignor). Please ensure that all the TBOs are adjusted immediately without waiting any acceptance.

6. Please acknowledge receipt.

(D.K.Rai)  
Dy.CDA